



POSITION DESCRIPTION: Activity Coordinator (Part-Time)

REPORTS TO: Administrator

ORGANIZATION: School Sisters of Notre Dame, Rosary Community – Villa Assumpta  
Atlantic-Midwest Province, Inc.

THE ORGANIZATION

<https://atlanticmidwest.org/>

The School Sisters of Notre Dame (SSND) are members of an international congregation of women religious which was founded in Bavaria in 1833. The School Sisters of Notre Dame, now living and ministering on five continents, have their Generalate in Rome, Italy. Their mission is to proclaim the good news, directing their entire lives toward that oneness for which Jesus Christ was sent. Like Blessed Theresa of Jesus Gerhardinger, we educate with the conviction that the world can be changed through the transformation of persons. Thus, our ministry demands a Christian vision of what the human person is called to be and what the world is destined to become.

POSITION SUMMARY

We seek to hire 2 part-time (24-hours a week) Activity Coordinators to work with our Rosary Community - Villa Assumpta of SSND's.

POSITION LOCATION

6401 N. Charles Street, Baltimore, MD 21212

RESPONSIBILITIES

The Activity Coordinators will develop and coordinate the activities program to meet the therapeutic, recreational, social, religious, cultural, and intellectual needs of Sister residents.

QUALIFICATIONS/EDUCATION

- High School degree, GED or higher
- Activity Director Certificate
- Experience in long-term care (2 years preferred)
- Must have excellent interpersonal skills

APPLY

Please email cover letter and resume to: Liz Klein, Human Resources Director: [lklein@amssnd.org](mailto:lklein@amssnd.org)

CLOSING

These positions are open until filled.