



INSTITUTE *of* NOTRE DAME

JOB POSTING:	Visual Arts Instructor
ORGANIZATION:	Institute of Notre Dame (IND) 901 Aisquith Street Baltimore, Maryland 21202
POSTED:	February 8, 2019
DEADLINE:	March 15, 2019
POSITION:	
TYPE OF POSITION:	Full-Time – 10 months
STARTING DATE:	August 2019

DESCRIPTION

The Institute of Notre Dame (IND), located in the heart of Baltimore, offers a unique educational experience for high school girls. Founded by the School Sisters of Notre Dame (SSND) 171 years ago, our students are independent young women of strength, compassion and character. We share the SSND message of hope, faith and education for all. The urban experience develops our students' inner strengths, increases their depth of character and prepares them for the "real-world." Strong and meaningful traditions connect our girls to the 11,500 alumnae who came before them. Our unique location in a vibrant, creative city affords our girls many opportunities to learn, work, volunteer and enjoy themselves in Baltimore and beyond. IND was first in Maryland to offer all three programs developed by Project Lead the Way®, the nation's top provider of STEM curriculum. Five new courses, a new dance studio and arts scholarships enhance our already popular Visual & Performing Arts Program. With more than 40 clubs and activities as well as 19 sports teams, our girls have many opportunities to pursue interests outside the classroom.

SPECIFICATIONS

The successful candidate is a creative, dynamic, and innovative instructor who excels in working with students. This individual must be able to teach art through a variety of media and bring out the best of students' creativity. The successful candidate fosters a student-centered learning environment where all students are motivated to think critically and creatively, to offer up their ideas, and to welcome the notion that learning extends beyond the classroom. Additionally, this instructor encourages students to seek art-related activities and experiences outside of school such as participating in contests, visiting museums and including art in interdisciplinary projects.

ESSENTIAL RESPONSIBILITIES

- Teach 5 classes, which may include line and color, painting, photography, graphic arts and/or ceramics
- Maintain accurate attendance and grading records
- Serve as an advisor to a group of 10-15 students
- Coach a sport and/or serve as a faculty advisor to a club
- Share in lunch-room duties, study-hall proctoring or other duties as assigned

The ideal candidate:

- has experience with different art media
- has knowledge of art history
- has a working knowledge of traditional and contemporary techniques

- Is able to write curricula which reflects the diverse cultural backgrounds of our students

We are especially interested in candidates with coaching experience and/or those who can demonstrate initiative and serve as coaches in a variety of significant ways outside of the classroom. Other supervisory responsibilities and duties are shared among faculty members.

QUALIFICATIONS

- A bachelor's degree in art or art education from an accredited institution is required; a master's is preferred.
- A minimum of one or two years of experience in the classroom, preferably working with high-school students
- Strong and positive experience working with students and colleagues
- Caring and compassionate
- Excellent attention to detail and ability to manage priorities and deadlines
- Contributor in team environments
- Positive outlook
- Professional demeanor

SUBMISSION

Please submit a cover letter, resume and salary requirements to the Assistant Head of School for Academics Mrs. Lisa Wetzel at lwetzel@indofmd.org. All communication and documentation are to be completed electronically. Phone calls will not be received.