



*The Spirit of the Lord is upon me, therefore, he has anointed me to bring glad tidings to the poor, to proclaim liberty to captives, recovery of sight to the blind, and to let the oppressed go free.
(Luke 4:18)*

As members of an international congregation, we recognize our obligation and opportunities to develop a world vision and a sense of global responsibility.

*Our internationality challenges us to witness to unity in a divided world;
to discover unsuspected ways of sharing what we have,
especially with the poor and marginalized.
(You Are Sent C26)*

Purpose:

The Gospel Fund of the Atlantic-Midwest Province was established to assist in the financing of projects whose goals are consistent with our congregational mandate to reverence all creation and make the concerns of those made poor our own. The four priorities that are important for your application and that are listed below, are derived from SSND directives and mission focuses found in *You Are Sent* (YAS), the Constitution and General Directory of the School Sisters of Notre Dame; [Love Gives Everything](#), the Directional Statement from our 24th General Chapter, 2017; and our congregational commitment to be a [Laudato Si' congregation](#).

As School Sisters of Notre Dame, we

- a) are sensitive to youth and women (YASC24);
- b) prefer the poor (YASC24);
- c) are concerned for the establishment of a just society (YASGD33);
- d) educate, advocate, and act in collaboration with others for the dignity of life and the care of creation (*Love Gives Everything*).

Gospel Fund Application Process:

Application: Projects that are consistent with the above mission priorities will be considered. The maximum amount granted to any one project is \$5,000 in a calendar year. Note: SSND sponsored and co-sponsored ministries are potentially eligible for project funding through the AM SSND Mandate for Mission fund, not the Gospel Fund. Applications must be received electronically on or before March 1 to be considered. All applications should be submitted to:

GospelFund@amssnd.org

Endorsement: All applications must be endorsed by a Sister of the Atlantic-Midwest Province of the School Sisters of Notre Dame; the endorsement should be sent with the application. *There is an [endorsement form](#) for the person endorsing the application to use.*

Committee: The Gospel Fund Committee reviews all applications and makes decisions about the disbursement of funds. The Committee consists of one member of the SSND Provincial Council, the Director or Associate Director of the Justice, Peace, and Integrity of Creation (JPIC) Office, and five additional members of the Atlantic-Midwest Province. The committee meets in March to make decisions and distribute funds. A report of the distribution of funds is published on the [AM Gospel Fund webpage](#).

Follow-up Report: Recipients must submit an online report of how funds were used no later than one year after the receipt of grant funding. The reporting form can be found on the [AM Gospel Fund webpage](#).

**THE FORM IS FILLABLE.
ALL SECTIONS MUST BE FILLED IN.**

Download the form to your computer and save it before you begin. The form is a fillable pdf. You can type directly into the response boxes. Please be brief. To navigate to each area on the form, hit the tab key. Remember to hit save when you are finished. If you need assistance with any part of this application or have questions, please contact gospelfund@amssnd.org.

All eligible applications received on or before March 1 will be considered.

Date: _____

Organization Information

Name of Organization: _____

Contact Person: _____

Mailing Address: Street/PO Box: _____

City: _____ State: _____

Zip: _____ Country: _____

Phone or WhatsApp: _____

Email: _____

Website: _____

Are you a 501(c)(3) non-profit organization: yes ____, no ____

Grant amount requested: _____

Check payable to: _____

If the money is to go to a country outside of the USA, a check will not be issued. We will contact you for banking information if the award is granted.

Organization and Project Description

Please provide background information on your organization, including a website if available; be brief. *Note the approximate word limit for each block.*

What is the mission of your organization? (150)

What population/s does your organization serve (e.g., age, ethnicity, socio-economic status)? (150)

Is the project for which you are seeking funding a new project ___ or an ongoing project ____?

What needs does this project seek to address? (250)

Additional information: (200)

Project Goals

Describe up to three (3) measurable goals for this project that will meet the needs you described above. (100 each)

1.

2.

3.

If applicable, give the project start date _____ and end date _____.

SSND Mission

Please respond to these priorities as they pertain to your project. Identify by "a, b, c, or d" in your description. (400)

- a) Shows sensitivity to the needs of "youth and women" (YASC24);
- b) Gives preference to serve "the poor" (YASC24);
- c) Demonstrates concern "for the establishment of a just society" (YASGD33);
- d) "Educates, advocates, and acts in collaboration with others for the dignity of life and the care of creation" (*Love Gives Everything*).

Endorsement

Give the **name** of the Sister of the SSND Atlantic-Midwest Province who will provide the endorsement. (Use the [endorsement form](#) and include it as a separate document when submitting the application.)

Name: _____

Financial Statement

TOTAL ORGANIZATION Financial Overview:

Include your most recent audited statement. If an audited statement is not available, use the following grids for revenue and expenses pertaining to your overall organization.

Organizational Revenue:	
Grants and government funding	
Fundraising	
Donations - Unrestricted	
Interest	
Other	
Total Organization Revenue	

Organizational Expenses:	
Salaries	
Benefits	
Operational costs	
Rent	
Other	
Total Organization Expense	

TOTAL PROJECT Financial Information:

Please attach your project budget for the grant money you are requesting or paste it into the area below.